

Minutes of the Parish Council meeting held on

Friday 4th September 2020, at the Village Hall at 7pm

Councillors Present:

T Fox (TF) (*Chairman*)

P Valinski (PV)

S Falkingham (SF) (*Vice Chair*)

R Goff (RG)

C Dyke (CD) (SF)

D Padfield (DP)

Mrs M Harding (Clerk)

6 members of the Public

20/09-1 Welcome, and to receive apologies for absence – The Chairman welcomed all to the meeting, and introduced the new Clerk Michele Harding who is also a Clerk to 3 other Parishes in Dorset. Apologies from-Jeremy Edwards (JE) Cllr Alford (DC)

20/09-2 To receive any declarations of interest and grants of dispensation- none.

20/09-3 To approve the minutes of the Parish Council meeting held on 16th July 2020

Proposed RG

Seconded SF

Resolved

SF asked if there had been a response from the comments made on the Quarr development- nothing yet received

20/09-4 Democratic Forum (15 minutes)- for members of the public to raise any issues or items-

Concerns were raised at children playing in the “no through road” towards the top of Bull lane, new signage is required. **Action Clerk to**

contact highways

A member of the public queried the co-option process for the current vacancy on the Parish Council; the Chairman explained that process that is set by the electoral services at Dorset Council. The Parish Council can then co-opt if the electors had not called for an election. This was advertised by the PC.

CD reported on a meeting with the “Friends of the Play area” and discussed the recent issues with the play area with signs, damage and comments raised on Facebook. The PC now needs to look at the repairs to the wet pour and gather quotes. **Action CD**

The cycle roundabout is still not fit for purpose, the payment for the repairs is on hold and a response has not yet been received by the play company. **Action Clerk**

Following the incidents in the play area, a report was made to the PCSO and she has spoken to the youths concerned and will keep an eye on the site.

RG – commented on the stones being taken from the allotments and placed on the bridleway, this is not appropriate for the surface for the use of horses. Signs will be made and placed on the allotments. **Action Clerk/RG**

PV- commented on issues at Neil’s Close, there have been difficulties and the police were called and arrests made. This is only for the PC’s information.

SF- blocked gullies in Norden Lane, Station Road, Cattistock Road, Manor Farm Close and Church Road led to flood water collecting around the War Memorial and having to escape through the drive way of Maiden Newton House. **Action Clerk**

20/09-5 To consider the vacancy on the Parish Council and co-opt accordingly- following co-option

the Acceptance of Office and Register of Interest forms- The Council had received 2 applications for the vacancy. These were circulated to the Cllrs prior to the meeting. The Chairman explained that the Council would vote via secret ballot. One of the candidates was at the meeting. Cllrs voted with a majority vote for Diana Padfield. The Chairman then welcomed DP to the Council and she then joined

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the Councillors for the rest of the meeting, after signing the acceptance of office and register of interest forms.

Action Clerk to send forms to Electoral services

20/09-6 Chairman's report- TF read out her report to the meeting, TF explained since the last meeting there has been a change in roles TF is now the Chair, SF is now the Vice. The Chairman thanked Alan Goff for all his hard work in the role as Chair, also thanks to Anne Holloway who has was the Clerk to the Council and has supported the Councillors, thanks to Gary Free who was the RFO and John Ball for carrying out the internal audit. The Clerk was asked to send a letter of thanks to all. Short Mat bowls have applied for and been awarded a grant. The PC had received a lot of backlash via social media regarding the closing of the play area and following a Zoom meeting to carry out PC business the PC are holding their first face to face meeting, these will be held in the village hall, with full social distance measures in place.

20/09-7 Planning Consultations-

i. To consider all planning applications: -

- a. WD/D/20/001670- Change of use, garage to dwelling-Location: 14B Cattistock Road, Maiden Newton, Dorchester- the PC supports this revised application for conversion of the garage into a 1 bedroomed holiday home as it offers improved facilities over that given planning permission on 18/08/2019. The PC is still concerned that the designated car parking space is between the front door and the road at a point where the road bends.
- b. WD/D/20/001143 - Erection of Rear flat roofed extension- Location: 28 Cattistock Road, Maiden Newton, The PC supports this application as it provides increased living area on the ground floor.
- c. WD/D/20/001582- Notification of intention to remove 23 public payphones- The PC raise no objections to the removal of the phone box

ii. Planning & enforcement issues- none.

20/09-8 Finance-

i. To consider all receipts and payments

All payments due were authorised to be paid in line with the necessary internal controls and contracts. The reports of payments were circulated prior to the meeting.

July payments

Payee	Details	Chq No	Amount
J Carver	Grass cutting (July)	100618	£341.66
L. Baker	MUGA Maintenance (July)	100619	£100.00
Community First Trading	Insurance for year from 1/9/20	100620	£1,256.81
Amber Hardware	Padlock	100621	£11.79
A Holloway	HomeYear Office Use - 1 year	100622	£100.00
G Free	HomeYear Office Use - 19 Months	100623	£39.58
G Free	RFO Salary - July	100624	£80.60
A Holloway	Clerk Salary - Aug + Holiday not taken	100625	£430.40
HMRC	Tax on salaries	100626	£20.20
G Free	Broadband - 19 mths	100627	£471.06
A Holloway	Broadband (May - Aug)	100628	£232.25
Sign services south	Play area signs- Covid 19	100629	£220.20

Aug payments

Payee	Details	Chq No	Amount
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SSE Energy supply	MUGA electrics	100630	£150.00
L Baker	MUGS Maintenance (AUG)	100631	£100.00
J Carver	Grass cutting (AUG)	100632	£341.66
G Free (RFO)	RFO salary (AUG)	100633	£115.34
M Harding (Clerk)	Clerk Salary (Aug)	100634	£371.92
HMRC	PAYE (Aug)	100635	£121.60

Proposed PV

Seconded CD

Resolved

ii. To consider a grant for Cemetery Maintenance

The PC annually gives a grant for the maintenance at the Cemetery the PC considered a grant for this year of £650 as and when this request is made to the PC.

Proposed SF

Seconded CD

Resolved

iii. To consider the purchase of a Poppy wreath

The PC annually makes a donation to the RBL for a poppy wreath it was agreed to make a donation of £50.

Proposed PV

Seconded DP

Resolved

RG asked if the PC would also consider the "silent soldier" memorial for the village, RG to look into this further.

Action RG

iv. To consider the offer of the strip of land at the Quarr development

TF suggested the Councillors attend a site visit in order to consider what the land could be used for, the Cllrs agreed to meet on Sat 19th Sep at 10am and add to the Oct agenda for consideration. RG will contact the planning consultant to have the area tidied up prior to the site visit and come up with some ideas for consideration.

Action All

20/09-9 To consider the review of PC policies (SF)

SF and the Clerk had looked at the current policies which had not been updated since 2016. The NALC templates were used and these were circulated prior to the meeting, the following policies were considered:

- i. Standing Orders
- ii. Financial Regulations and the financial risk assessment
- iii. Code of Conduct
- iv. Social media policy

The Council adopted the policies

Proposed CD Seconded PV

SF and the Clerk will prepare the rest of the policies for consideration at the Oct meeting.

Action SF/Clerk

20/09-10 Highways & Transport

SF had circulated the transport report prior to the meeting; concerns were raised with the school transport being on the public on the bus. The report can be found on the village notice board and on the PC website.

20/09-11 Risk assessment monthly condition reports

CD had carried out the play area inspections

TF reported on the MUGA in the absence of JE- a new lock had been purchased and the school will be using the MUGA again shortly, there had been some issues with broken bottles being thrown onto the surface which then had to be cleaned. The new shed for the electrics is ongoing thanks to the project manager.

It was suggested that Cllrs have a site meeting at the playing field to look at the gardens that have access to the field. This meeting is yet to be arranged.

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TF reported on the Allotments 2 allotments need to be cleared of rubbish from a plot then cleared and levelled prior to this being re let. Allotment rent letters to be sent out this month. **Action Clerk/TF**

20/09-12 To receive a report on the surgery re-organisation

SF had attended a zoom meeting on the 25th August, and circulated a report at the meeting. The merger date is due to be 6th April 2021 when one single practice will operate from the three sites, Bridport, Maiden Newton and Beaminster.

20/09-13 Items for the meeting on Monday 3rd October 2020

Quarr site meeting report, finance report and Policies- SF asked Cllrs to read the policies specifically the social media policy when considering commenting on Facebook. The Clerk is currently maintaining the PC website and the PC Facebook page on behalf of the Council.

20/09-14 Democratic Forum 15 minutes

A resident asked if formal Covid risk assessments have been carried out by the village hall for users, TF commented that this is in place and copies are available from the VH committee.

SF commented on the road hedge between the Village Hall and Station Approach as brambles need cutting back. A resident commented that they would supply the contact information of the residents association in order to clarify the hedge maintenance in the future.

Meeting closed at 8.02pm