**MAIDEN NEWTON PARISH COUNCIL**

**MINUTES OF ANNUAL MEETING OF THE PARISH COUNCIL**

**HELD ON THURSDAY 7th MAY 2018**

**IN THE COMMUNITY ROOM WEBBERS PIECE**

**CHAIR:** Cllr Alan Goff

**PRESENT:** Cllr Cherri Dyke, Cllr Sally Falkingham, Cllr Dave Marsh, Cllr Trena Fox and Cllr Paul Valinski

There were 2 members of the public at the meeting

The Housing Enabler Team Leader, Mr Paul Derrien, had been invited by Cllr Falkingham to speak to the Council about conducting a Housing Needs survey. He said that there were 1700 people on the housing register in West Dorset, which included 29 people with local connections to Maiden Newton. Within the 29 listed, the majority wanted 1 bedroom homes and 5 people wanted low cost home ownership. He said that to explore the figures in detail a housing survey was needed. The survey would be devised and collated by his team and would work best if supported by the Parish Council. The last survey took place in 2003, which was 5 years before the tenants moved into Phase 1 of Neils View. Mr Derrien gave sample surveys to the Councillors to enable them to decide which questions would be most appropriate to ask. Cllr Goff thanked Mr Derrien for attending the meeting and said that the Council would support the survey.

Cllr Dyke reported that the Friends of the Play Area had the sum of £2142 to pay for new equipment and would continue fundraising to support the Play Area.

A question regarding the ownership of the defibrillator and the Parish Councils involvement had been asked. The defibrillator was owned by the Community Heartbeat Trust and was covered by their insurance. The Parish Council had made a donation of £50 but had no further connection to the defibrillator.

Cllr Falkingham said that a promotional film had been made, at the station, by Cross County Rail which included the station gardeners.

**The Chair declared the meeting open at 7.25 p.m.**

001/0518 Election of Chairman and Vice Chairman and Acceptance of Office

1. Cllr Goff was nominated for the role of Chairman. A ballot was held and Cllr Goff was duly elected. The Chairman’s Declaration of Office was signed and witnessed by the Clerk, and received by members.
2. Cllr Valinski was nominated for the role of Vice-Chairman. A ballot was held and Cllr Valinski was duly elected. The Vice-Chairman’s Declaration of Office was signed and witnessed by the Clerk, and received by members.

002/0518 Apologies for absence

District and County Councillor Jill Haynes

003/0518 No declarations of interest were received

004/0518 The Minutes of the meeting held on 5th April 2018

**RESOLVED:** The minutes were approved and signed as a correct record.

005/0218 Chairman’s report

Cllr Goff thanked Mr Richard Fox for painting the posts and removing the weeds around the war memorial. Mr Fox had offered to paint the village seats again this year, which was gratefully accepted by the councillors. Cllr Goff also thanked all of the volunteers who braved the wet weather to help with the Village Spring Clean. A Local Government reorganisation survey had been received and it was agreed that Cllr Valinski would complete and submit it on behalf of the Council.

006/0518 Appointment of representatives and cheque signatories

**RESOLVED:** thatCllrsClements, Dyke, Falkingham and Fox would be cheque signatories for the coming year, and that the following responsibilities would be held by: Allotments – Cllr Goff Ancient monuments – Cllr Falkingham Bus shelter (Dorchester Road) – Cllr Clements Bus Shelter (Webbers Piece) – Cllr Marsh DAPTC – Cllrs Clements, Falkingham and Goff Emergency & Flood – Cllr Goff Fire Pump House – Cllr Goff Housing and Homeless forum – Cllr Falkingham Patient Participation Group – Cllr Falkingham Play Area – Cllr Dyke Playing Field, MUGA, Rock Pit Farm car park – Cllr Fox Transport – Cllr Falkingham Village Hall and car park - Cllr Dyke Youth & Community Centre – Cllr Valinski

007/0518 Meetings and Courses attended by Councillors on behalf of the Parish Council

1. WDDC Asset Devolution report (appendix i)

008/0518 Bus shelter Dorchester Road

After discussion. **AGREED:** not to take an action to investigate siting a bus shelter on the Dorchester Road.

009/0518 Transport report

1. Transport report (appendix ii)

010/0518 Accounts Draft Preview – Section 1 – Annual Governance Statement

1. **RESOLVED:** to agree and sign the document confirming sound system of internal control which was duly signed by the Chairman and witnessed by the Clerk.
2. It was reported that the total amount of money in two accounts was £15301 at 31st March 2018
3. **RESOLVED:** to appoint Mr Gary Free as Internal Auditor

011/0518 Planning applications

WD/D/18/000427 1 KINGSLEY PADDOCK, MAIDEN NEWTON, DT2 0DR **APPROVED**  WD/D/18/000121 MANOR FARM HOUSE, CRUXTON LANE, CRUXTON, DT2 0DZ **NO OBJECTIONS** WD/D/18/000467 5 CATTISTOCK ROAD, MAIDEN NEWTON, DT2 0AG  **NO OBJECTIONS** WD/D/18/000549 4 KINGSLEY PADDOCK, MAIDEN NEWTON, DT2 0DR **NO OBJECTIONS**  WD/D/18/000774 CROCKWAY FARMHOUSE, CROCKWAY, MAIDEN NEWTON, DT2 0BY **NO OBJECTIONS**

012/0518 Accounts for payment

A Holloway – Clerk’s salary £446.00 (100397) Magna Housing Ltd – Room hire £12.00 (100398) A Holloway – Argos paper shredder £39.99 (100399) D Holloway – Broadband/phone Dec 17-Mar 18 £241.00 (100400) DAPTC - Annual conference £140.00 (100401) L Baker GardenCare -MUGA contract April £99.16 (100402) J Carver - Grass cutting contract April £341.66 (100403)

013/0518 Risk Assessments monthly condition report

Cllr Dyke reported that the fence was damaged behind the goal posts in the Play Area. Cllr Goff said that he would repair it. The inspection checking sheets had been completed for each property risk and no action was required.

**Meeting closed at 8.10 pm. Date of next meeting June 7th 2018**

Appendix i

West Dorset DC Devolution of Assets and Services programme

Held 2nd May 2018 at South Walks House

Attended by: Cllr Alan Goff & Clerk Anne Holloway

The meeting was well attended with approximately 70 delegates and chaired by the Leader of WDDC Anthony Alford.

The Devolution of Assets and Services survey was sent out to 6 Town Councils, 38 Parish Councils, 24 grouped parish Councils and 18 Parish Meetings. Responses were received from 35. The meeting was attended by some delegates who had not responded to the survey.

In analysing the survey it was agreed that most respondents answered ‘no’ or ‘maybe’ to a number of questions because there was insufficient information given to make an informed choice.

Delegates were asked to consider whether, in the future, their town or parish councils would take on assets or discretionary services which would possibly be cut under a new unitary authority. Concerns were raised regarding volunteer councillors having to take on the responsibility and roles of council officials, with increasing difficulties in finding people to serve on parish councils. It was stressed, by Cllr Anthony Alford, that pressure would not be put on town or parish councils to take on further responsibilities.

An overview of the legalities and structure of the new unitary authority was given and a Q&A session held before the meeting closed at 7.45 pm.

Appendix ii Transport Report for May Meeting - Cllr Falkingham

Dorset Community Transport report that the demand for their Wednesday service to Dorchester is such that they are having to use a larger bus.

Trains

The Summer Timetable starts on Sunday 20 May 2018. This summer the only changes are that we will have 3 extra services each way to, and from, Weymouth on Saturdays starting on Saturday 26 May.

The South West Railway are running services from Salisbury to Weymouth via Yeovil Junction calling here at 1008 and 1444. The return services leave Weymouth at 1210 and 1654.

GWR are providing an extra service to Weymouth but are no longer branding it as the Weymouth Wizard. It call here at 11.00. Their Saturday afternoon return services are at 1608, 1730 and 1830 from Weymouth