**MAIDEN NEWTON PARISH COUNCIL**

**MINUTES OF MEETING HELD ON**

 **THURSDAY 3rd JANUARY 2019**

**IN THE COMMUNITY ROOM WEBBERS PIECE**

**CHAIR:** Cllr Alan Goff

**PRESENT:** Cllr Cherri Dyke, Cllr Sally Falkingham, Cllr Trena Fox,

There were 3 members of the public at the January meeting.

Following the Chair of Maiden Newton Allotments Association’s request to lock the allotments vehicular gate, Cllr Goff inspected the track and verges and decided that it was not necessary to lock the gate.

A parishioner complemented the Dorset Council on the speed of their response to repairing the damaged bridges at Cruxton.

Cllr Falkingham said that the trains had been running on time despite having works at Westbury. Graffiti had been seen on the station seats and would be reported to GWR.

The meeting was attended by Mr Paul Derrien, the Housing Enabling Team Leader, from Dorset Councils Partnership. He had collated the responses from the Maiden Newton and Frome Vauchurch Housing survey and said that approximately 600 surveys had been sent out and 63 households had replied. Mr Derrien said that it was the first time that his department had used an online survey which may have accounted for a lower than expected response. He said that the information received was very informative and that it would be looked at in conjunction with the Housing Register. Cllr Goff thanked Mr Derrien on behalf of the Parish Council.

**The Chair declared the meeting open at 7.25 p.m.**

001/0119 Apologies for absence

Cllrs Clements, Marsh and Valinski, and County and District Councillor Jill Haynes.

002/0119 Declaration of interest

There were no declarations of interest.

003/0119 The Minutes of the meeting held on 6th December 2018

**RESOLVED:** The minutes were approved and signed as a correct record**.**

Matters arising. Cllr Falkingham requested the Chair to write to GWR asking for an update on the timing of the installation of the lighting on Station Approach. She was concerned that the time limit for the grant was approaching. It was agreed to write.

004/0119 Chairman’s report

Cllr Goff had concerns over the removal of the barrier at the Village Hall car park. After discussion it was agreed for Cllr Goff to look into prices for a large gate with pedestrian access. Cllr Goff said that Mr Gary Free had been appointed as the Responsible Financial Officer and would take up his post on 1st February. The Maiden Newton Youth and Community Centre had now been signed over to the Upper Frome Valley Community Land Trust.

005/0119 Playing Field fence

The posts and rails of a section of the fence were broken.

**AGREED:** to accept the quote of £126 for labour and for Clerk to purchase the materials.

006/0119 Budget and Precept request

The draft budget for 2019/20 was discussed. An increase was needed, mainly due to the possibility of increased responsibilities with the formation of the Unitary Authority and election fees. An amount of £4500 would be set aside for this. The precept request would be £31,000. (Appendix i)

**RESOLVED:** To accept the budget and increase the precept request to £31000 for 2019/20.

007/0119 Accounts for payment

A Holloway – Clerk’s salary £403.20 (100455)

L Baker - MUGA contract £99.16 (100456)

J Carver – Grass cutting contract £341.66 (100457)

Magna housing LTD - Room hire £12.00 (100458)

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008/0119 Risk assessment monthly condition reports

Cllr Fox reported that there was blood on the seat by the Cornstores. Clerk to remove it.

The inspection checking sheets had been completed for each property risk and no action was required.

**Meeting closed at 7.45 pm. Date of next meeting February 7th 2019**

**Appendix i**

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| **Dorset Council Town & Parish Councils** |
| **Taxbase & Precept Toolkit 2019/20** |
|   |   |   |   |   |   |
| **1) Select Town or Parish Council** |
| Maiden Newton |
|   |   |   |   |   |   |
| **Taxbase Information** |
|   |   | Band D Equivalents |   |   |
|   |   |   |   |   |   |
| 2018/19 | 397.0 | 2019/20 | 407.9 |
|   |   |   |   |   |   |
|   |   |   | Increase/(Decrease) Year on Year | 10.9 |
|   |   |   |   |   |   |
|   |   |   | % Increase/(Decrease) | 2.75% |
|   |   |   |   |   |   |
| **Precept Modelling** |
| Actual Precept 18/19 & Proposed Precept 19/20 |
|   |   |   |   |   | **2) Enter Target Precept** |
| 2018/19 |  £ 26,000.00  | 2019/20 |  £ 31,000.00  |
|   |   |   |   |   |   |
|   |   |   | Increase/(Decrease) Year on Year |  £ 5,000.00  |
|   |   |   |   |   |   |
|   |   |   | % Increase/(Decrease) | 19.23% |
|   |   |   |   |   |   |
| **Band D Equivalent Charge** |
| Precept Divided By Taxbase |
|   |   |   |   |   |   |
| 2018/19 |  £ 65.49  | 2019/20 |  £ 76.00  |
|   |   |   |   |   |   |
|   |   |   | Increase/(Decrease) Year on Year |  £ 10.51  |
|   |   |   |   |   |   |
|   |   |   | % Increase/(Decrease) | 16.04% |
|   |   |   |   |   |   |
|   |   |   |   |   |   |

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| **MAIDEN NEWTON PARISH COUNCIL** |  |  |  |  |
| **BUDGET 2019/20** |  |  |  |  |  |  |
|  **EXPENDITURE**  |  | **2018/19** | **2019/20** |  |
| Playing field loan |   | 661.00 | 661 |  |  |  |
| Play area loan |   | 700.00 | 668 |  |  |  |
| Clerk's salary/PAYE |   | 6,000.00 | 7000 |  |  |  |
| Insurance  |   | 1,600.00 | 1400 |  |  |  |
| DAPTC annual charge & LCR magazine |   | 410.00 | 450 |  |  |  |
| Audit Fee |   | 240.00 | 200 |  |  |  |
| Courses and Conferences |   | 500.00 | 650 |  |  |  |
| Small grants and donations |   | 500.00 | 50 |  |  |  |
| Grass cutting contract  |   | 4,100.00 | 4500 |  |  |  |
| Maintenance/equipment - Play Area |   | 3,000.00 | 1500 |  |  |  |
| Maintenance - Playing field/MUGA |   | 8,402.00 | 7000 | cfw 8400 |  |  |
| Maintenance - Allotments |   | 500.00 | 1362 |  |  |  |
| Maintenance - Village Hall car park/grounds |   | 250.00 | 0 | cfw250 |  |  |
| Maintenance - War Memorial |   | 400.00 | 0 | cfw400 |  |  |
| Maintenance - The Green |   | 0.00 | 0 |  |  |  |
| Maintenance - Other |   | 1,500.00 | 1500 |  |  |  |
| Grant for Cemetery Maintenance |   | 650.00 | 650 |  |  |  |
| Hire of halls for Parish monthly and other meetings |   | 200.00 | 200 |  |  |  |
| Community Centre/Chilfrome Lane car park |   | 1,000.00 | 0 | cfw 1000 |  |  |
| Events - Summer holiday activities |   | 0.00 | 0 |  |  |  |
| Events - other |   | 0.00 | 0 |  |  |  |
| Professional Fees |   | 0.00 | 1000 |  |  |  |
| Office costs (broadband, toner, stationery, stamps) |   | 750.00 | 1800 |  |  |  |
| Environmental Fund |   | 0.00 | 4500 | includes election costs and ‘New Dorset Authority’ |
| **TOTALS** |   | 31,363.00 | **35091** |  |  |  |
| **INCOME**  |  |   |   |  |  |  |
| Allotments |   | 2,000.00 | 1500 |  |  |  |
| Grazing |   | 977.00 | 775 |  |  |  |
| Bank Interest |   | 10.00 | 15 |  |  |  |
| Old Fire House Licence |   | 15.00 | 15 |  |  |  |
| VAT refund |   | 3,200.00 | 1000 |  |  |  |
| Playing Field and MUGA lettings |   | 350.00 | 350 |  |  |  |
| Floodlighting |   | 184.00 | 100 |  |  |  |
| Greenford School (for annual use of MUGA) |   | 350.00 | 350 |  |  |  |
| Grants (DCC and WDDC) |   | 275.00 | 0 |  |  |  |
| Donations |   | 0.00 | 0 |  |  |  |
| **TOTALS** |   | 7,361.00 | **4105** |  |  |  |
| Estimated Expenditure - Estimated Income |   | 24,002.00 | 30986 |  |  |  |
| Precept/Council Tax Support Grant |   | 26,000.00 | 31000 |  |  |  |
|  |   | 1,998.00 | 14 |  |  |  |