

MINUTES OF MEETING HELD ON
THURSDAY 16th JULY 2020 AT 7.00 P.M.
ONLINE USING ZOOM

CHAIR: Vice Chair Cllr Trena Fox

PRESENT: Cllr Cherri Dyke, Cllr Jeremy Edwards, Cllr Sally Falkingham, Cllr Russell Goff and County Cllr Anthony Alford.

There were 0 members of the public at the July online meeting.

Following enquiries from parishioners, Cllr Dyke gave a statement about re-opening the Play Area as the UK Government had relaxed some of the Covid 19 guidelines. **Appendix 1**

The Vice- Chair declared the meeting open at 7.04 p.m.

002/0720-Section of Chair and Vice-Chair and Acceptance of Office

- i) Cllr Fox was nominated for the role of Chairman. A ballot was held and Cllr Fox was duly elected. The Chairman's Declaration of Office was signed and witnessed by the Clerk, and received by members.
- ii) Cllr Falkingham was nominated for the role of Vice-Chairman. A ballot was held and Cllr Falkingham was duly elected. The Vice-Chairman's Declaration of Office would be signed the following day (due to the meeting being held online) witnessed by the Clerk, and the delay in signing was agreed to be received by members.

002/0720 Apologies for absence

Cllr Alan Goff and Cllr Paul Valinski

003/0720 Declarations of interest

There were no declarations of interest.

004/0720 The Minutes of the meeting held on 5th March 2020

RESOLVED: The minutes were approved and signed as a correct record.

005/0720 Chairman's report

Cllr Fox gave thanks to Cllr Alan Goff and Clerk Anne Holloway for their work and dedication over the past years with the Council. Cllr Alan Goff had served as both Councillor and Chair and would be a great loss to the Council.

Thanks were also extended, for pro bono work, to Mr John Ball who had conducted the Internal Audit and to Mr Richard Fox who had painted the benches and the noticeboard. Cllr Fox said that the Parish Council had supported the Short Mat Bowls Club in their application for grant towards equipment from Dorset Council's Leisure Development Fund. The groundworks had commenced on the MUGA storage shed.

006/0720 Crisis Committee Decisions

Decisions had been made during the lock down by the Crisis Committee Cllr Alan Goff, Cllr Fox, Cllr Edwards and Cllr Dyke.

The following decisions were **AGREED:**

001/0420 To adopt the Scheme of Delegation: AGREED to adopt the Scheme of Delegation (2/4/20)

002/0420 To appoint John Ball as internal auditor: AGREED to appoint John Ball as internal auditor (2/4/20)

003/0420 To keep allotment rents at £25 and £12.50 for the coming year: AGREED for allotment rents to remain the same for 2020/21 (2/4/20)

004/0420 To acknowledge WD/D/19/001781 (Station Road annexe to A1 retail) APPROVED: NOTED (2/4/20)

005/0420 To approve the minutes from March meeting: AGREED AND SIGNED (2/4/20)

006/0420 RFO to confirm signing of cheques by signatories: CONFIRMED by email (2/4/20)

007/0420 WD/D/20/000597, 5 CHAPEL LANE, MAIDEN NEWTON (comments) AGREED: to submit proposal to all Councillors for comments (2/4/20)

008/0420 RFO Request for £74.00 for petty cash: AGREED to allow transfer to petty cash of £74.00 (2/4/20)

07/0720 Chalk and Cheese Removal of ACV status

The Asset of Community Status had been removed from the Chalk and Cheese public house in April. The Parish Council would not ask for it to be re-instated but would support the Upper Frome Valley Community Land Trust in their application.

AGREED: to support the Upper Frome Valley Community Land Trust in their application to reinstate the Asset of Community Status

08/0720 Planning Applications

WD/D/20/001378 LAND WEST OF, CATTISTOCK ROAD

Comments on the application would be submitted to the Planning Authority. **(Appendix 2)**

Cllr Fox thanked Cllrs Falkingham and Goff for their work on the comments.

WD/D/20/001582 VARIOUS SITES (Notification of intention to remove 23 public payphones)

There were no calls made from the phone box at the bottom of Newton Road.

AGREED: to defer discussion to next meeting

The following applications were approved

WD/D/19/003188 12 BULL LANE, DT2 0BQ.

WD/D/20/000162 59 DORCHESTER ROAD, DT2 0BG

WD/D/19/002698 CROCKWAY FARM, CROCKWAY DT2 0BY

WD/D/18/002297 LAND ADJACENT TO RAILWAY STATION

09/0720 Accounts 2019/20

i. Budget V Actual 2019/20

ii. Receive & Note the Internal Auditors Report

AGREED and SIGNED

iii. AGAR Section 1(Annual Governance Statement 2019/20

AGREED and SIGNED

iv. AGAR Section 2 (Accounting Statements for 2019/20)

AGREED and SIGNED

10/0720 Re-assignment of Councillors Responsibilities/Representatives

After discussion the Councillors responsibilities and representatives were agreed.

Cllr Edwards – Bus shelters, cheque signatory, Playing Field, Multi-Use Games Area, Rock Pit Farm car park.

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Cllr Dyke – Cheque signatory, Village Hall car park, Play Area.

Cllr Falkingham – Cheque signatory, Patient Participation Group, Housing and Homeless Forum, Transport, Dorset Association of Parish and Town Councils.

Cllr Fox – Cheque signatory, Allotments, Dorset Association of Parish and Town Councils.

Cllr Goff – Ancient Monuments, Emergency and Flood, Pump and Fire House, The Green Harveys Close,

Cllr Valinski – Youth and Community Centre, Village Hall.

11/0720 Accounts for payment

J Carver	Grass cutting (Mar)	£341.66	10585
L. Baker	MUGA Maintenance (Mar)	£100.00	10586
L. Goff	Flood Warden Honorium	£100.00	10587
MN Village Hall	Play Area Bin Bags annual donation	£75.00	10588
A Holloway	McAfee Virus Protection to April 2021	£69.99	10589
SLCC	Membership Fee	£109.00	10590
A&R Services	Play Area repairs & Car Park bollard	£185.00	10591
SC Marsh	Hedge Trimming	£273.00	10592
G Free	RFO Salary - March	£80.80	10593
A Holloway	Clerk Salary - April	£430.40	10594
HMRC	Tax on salaries	£20.00	10595

J Carver	Grass cutting (April)	£341.66	10596
L. Baker	MUGA Maintenance (April)	£100.00	10597
Sign Services	Signs	£93.60	10598
A Holloway	Phone & Broadband (Nov 19 - April 20)	£379.13	10599
Amber Hardware	Sundries for securing sites (Covid19)	£48.73	10600
G Free	RFO Salary - April	£80.60	10601

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A Holloway	Clerk Salary - May	£430.40	10602
HMRC	Tax on salaries	£20.20	10603
J Carver		£341.66	100609
Grass cutting June			
L. Baker	MUGA Maintenance (June)	£100.00	100610
A& M Duke	Old School Clock (2013- 2020)	£8.00	100611
DAPTC	Annual Subscription 2020/2021	£395.21	100612
Nat Allotment Society	Membership Renewal	£66.00	100613
R. Goff	War Memorial Posts renewal	£27.49	100614
G Free	RFO Salary - June	£80.60	100615
A Holloway	Clerk Salary - July	£430.40	100616
HMRC	Tax on salaries	£20.20	100617

12/0720 Risk Assessment monthly condition reports

The inspection checking sheets had been completed for each property risk and no action was required.

Meeting closed at 7.25 pm. Date of next meeting September 4th 2020

Appendix 1

As a democratically elected Councillor for the Maiden Newton Parish Council my responsibility is the Play Area and I am issuing the following statement.

The Play Area is looked after by Volunteers and we also have a Friends of the Play Area Committee who raise money to buy new equipment.

I know the Cattistock Play Area is open but due to it's locality it can easily be monitored to ensure people are following the Government's rules.

Before we open the Maiden Newton Play Area we need to carry out the following:-

Clean the Equipment

Do a Risk Assessment

Ensure the roundabout is working correctly as it has only just been repaired after it had been

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vandalised.

Prepare signs to advise users about the new rules when using the Play Area.

As soon as these have been done and with the Council's approval we will hopefully re-open the Park, but we must ask Parents/Carers to ensure the children have their hands sanitised regularly when using the play equipment.

My only concern is the older children who use the Play Area as a meeting place and would not observe the rules.

Cllr Cherri Dyke

Appendix 2

Maiden Newton Parish Council note that the most of the required changes to the materials being used, and shown on the Location -AOC site - Plan in the responses to WD/D/19/002836 have been implemented or are still to be agreed.

There is still no indication of any drainage connections being provided between the roadway ACO channel and the new SUDS SW system. Unless such connections are provided, in times of heavy rainfall surface water from the roadway will join the

already substantial runoff from Manor Farm Close. This already adds to, and may be the main source of, the flooding around the War Memorial.

The proposed "Soft Landscaping plans" include the regeneration of the hedge separating plot 9 from Cattistock Road, the planting of a double hedge between plots 5 -9 and the undeveloped area and the installation of a board fence for plots to 1-4.

There appears to be no opportunity for house buyers to opt out of the imposition of the standard back garden lawn, serviced by the site maintenance contractor, and to have the chance to design their own gardens to grow flowers and/or vegetables.

The Council ask that the house buyers be given the chance to "opt out" of the standard lawns proposed for the back garden of each plot.

Have looked through the proposed planting list, we have issues with a couple of the chosen species. The hedging species mix is heavily laden towards those species more commonly accustomed to an agricultural setting. The 'quick set' choices

of hawthorn and blackthorn make for a fantastic stock proof barrier but in the setting are not necessarily particularly pleasing. We would like to see reductions in the amount of *Prunus spinosa* and *Crataegus monogyna* and have the introduction of

Hazel *Corylus avellana* and the addition of Crab Apple *Malus sylvestris*. In addition to the above we have an issue with the choice of *Rosa rugosa* - This is a non-native species and although sets quickly and has benefits to birds and pollinators it

can easily be replaced with such species as *Rosa canina* which is a native species and has the same benefits to wildlife.

We would also like to have a conversation around the choice of non-native ornamental trees that have been chosen where others than are fitting the Dorset countryside could have been chosen. The Street Elevation, 2181601, shows mature trees.

Why not consider Oak, Beech or Chestnut for the 3 trees by the roadway?

What happens after 5 years? Will the roadway be adopted? If not who will be responsible for the upkeep of the communal facilities?

